



## Report of the Chair of the Scrutiny Programme Committee

Scrutiny Programme Committee – 13 February 2024

### Membership of Scrutiny Panels and Working Groups

<b>Purpose:</b>	The Scrutiny Programme Committee is responsible for appointing members and conveners to the various Scrutiny Panels / Working Groups that are established. This report advises of relevant matters that need to be considered.
<b>Content:</b>	This report is provided to facilitate any changes that need to be made.
<b>Councillors are being asked to:</b>	agree the membership of Panels and Working Groups reported, and any other changes necessary.
<b>Lead Councillor:</b>	Councillor Peter Black, Chair of the Scrutiny Programme Committee
<b>Lead Officer &amp; Report Author:</b>	Brij Madahar, Scrutiny Team Leader Tel: 01792 637257 E-mail: <a href="mailto:brij.madahar@swansea.gov.uk">brij.madahar@swansea.gov.uk</a>
<b>Legal Officer:</b>	Debbie Smith
<b>Finance Officer:</b>	Amanda Thomas

#### 1. Introduction

1.1 In accordance with Council report 18 October 2012, when current Scrutiny arrangements were agreed, the Scrutiny Programme Committee is responsible for appointing members and conveners to the various Scrutiny Panels / Working Groups that are established.

#### 2. Revision to Existing Scrutiny Panel / Working Group Membership

2.1 None.

#### 3. New Community Growing Scrutiny Working Group

3.1 The Committee agreed to include a Scrutiny Working Group to look at Community Growing in this year's Scrutiny Work Programme. This will be held towards the end of this municipal year; sooner if possible. The

following Councillors have expressed interest in being a member of this Working Group:

**Labour Councillors: 3**

Fiona Gordon	Dai Jenkins
Victoria Holland	

**Liberal Democrat/Independent Councillors: 2**

Lynda James	Michael Locke
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**Conservative Councillors: 3**

Lyndon Jones	Will Thomas
Francesca O'Brien	

- 3.2 The Committee is required to agree the membership of the Working Group and appoint a Convener to chair the meeting, based on expressions of interest.

**4. Guiding Principles**

- 4.1 When determining membership / conveners or agreeing any changes there are some key considerations for the Committee:

- It is necessary for more than one political group to be represented on each Panel / Working Group.
- These bodies also need to be of a manageable size in terms of team working and effective questioning.
- To ensure that all political groups have opportunities and are engaged.
- Good scrutiny practice places emphasis on respect for minority party wishes around both chairing of such bodies and the work programme.
- Being fair and balanced in the appointment of conveners, when there is interest from more than one councillor, e.g., giving opportunity to those who have not acted as convener previously.
- The Committee should reflect on the existing 'balance' of conveners to help inform future appointments.
- A minimum of three members should be present at all Panel / Working Group meetings.

**5. Legal Implications**

- 5.1 There are no specific legal implications raised by this report.

**6. Financial Implications**

- 6.1 There are no specific financial implications raised by this report.

**Background Papers:** None

**Appendices:** None